

NORTHERN SPORTS FIELDS COMPLEX AND PARK COORDINATION
&
OVERSIGHT AD HOC COMMITTEE

Meeting Minutes
22 January 2003, 7:00 PM
Marshall Community Center Annex, Marshall, VA

1. Call to Order and Opening Remarks

The January 22, 2003 meeting of the Northern Sports Fields Complex and Park Coordination and Oversight Committee (NSFC) was called to order by Chairman, Harry Atherton at 7:05 PM.

Committee Members and Staff Present:

Harry Atherton, Board of Supervisors
Randy Wheeler, Deputy County Administrator
Marie Glascock, Scott District
Joan Fries, Marshall Business & Residents Association (MBRA)
George Downes, Jr., FYSCC
David Graham, Parks & Rec Board Representative
Ron Mabry, Staff
Larry Miller, Director, Parks & Rec
Cynthia Hair, Staff
Sue Wolford, PHR & A
Jack Weyant, PHR & A
George Rhodes, Williamsburg Environmental Group (WEG)
Loretta Cummings, WEG

2. Adoption of the Agenda

The agenda was unanimously approved as presented.

3. Adoption of the Minutes of 12/12/02

There were no changes to the minutes of the December 12, 2002 meeting and they were approved unanimously upon motion made by Mr. Graham with a second by Mrs. Fries.

4. Project Manager's Report – Mr. Mabry

5. Project Design Update – Mr. Mabry & Sue Wolford, PHR & A

(Items 4 and 5 from the agenda were combined for this report.)

Groundwater Study:

Mr. Mabry said that Emery & Garrett (EG) delivered their weekly report to him today. He said the geophysical study has been completed and that development of test well sites were next on the list. EG is to deliver their report on Phase I work, including locations of test well sites, to him and to PHR&A staff by 31 January 2003. Mr. Wheeler asked Mr. Mabry to describe the three zones identified by EG. Mr. Mabry and Ms. Wolford

discussed the three zones identified by EG for test well sites, being (1) the wooded section, (2) an area near Route 55 on the east side of the park and, (3) soccer field #1. Mr. Mabry said that EG is refining their data to further clarify if there is a test well site on soccer field #1. He said it should be known within a week which of the three areas would be selected.

Project Lighting Study:

Mr. Mabry said that Clanton & Associates (Clanton) has provided a revised study proposal to PHR&A in the amount of \$69,000.00 (a reduction from their original proposal). Mr. Mabry said that design and schematic meetings with Clanton would be scheduled with the committee. Nancy Clanton has performed an initial review of the Fauquier County lighting ordinance and she will confer with Ms. Wolford and Fauquier County Community Development in the near future.

Perimeter Fencing:

Mr. Mabry said that a decision on fencing could not be made at this time. He proposed making an overlay map of several types of fencing for the committee to consider at the next meeting.

Amphitheatre Lighting:

Mr. Mabry is currently discussing with Clanton the questions necessary to bring to the committee for consideration, including whether there would be lights at the amphitheatre and if so, what would they be. Mr. Atherton said he would prefer enough light for safety and security purposes, but not for regular use. Mr. Miller said there were no lights in the amphitheatre at Crockett Park. Mr. Wheeler said that the committee liked what they saw in the site visit to Crockett Park, and if there were changes proposed from that design they should be discussed in this committee.

Swimming Pool:

Mr. Atherton said that Colin Borgstrom, Pool Fundraising Committee chairman, had called to request an extension of time for fundraising. Mr. Atherton asked Mr. Mabry to get an update on the completion schedule for the park in order to consider whether to approach the Mellon trustees on this matter.

Ms. Wolford distributed a detailed PHR&A Memorandum dated January 20, 2003 to committee members to provide an update on the progress of site development plans for the park. Issues addressed included (1) Zoning Issues, (2) Site Layout, (3) Architectural, (4) Environmental Analysis, (5) Lighting, (6) Water Source Study and (7) Schedule. Attachments to this Memorandum include detailed zoning ordinance information, a summarization of the wetland mitigation analysis performed by WEG, and the January 13, 2003 lighting design consulting proposal of Clanton & Associates. Discussion on design included the location of the entrance building further back from Route 55 so as to avoid needing a variance.

Mr. Mabry will be meeting with the zoning administrator and WSA on the water and sewer pumping requirements. Mr. Mabry said the site plan process could not be completed until all required permits had been obtained, but so as not to slow down the park's schedule, the technical review committee will begin working on the site plan without the permits and then amend the plan if necessary once EG completes their work.

Ms. Wolford said PHR&A had met with the various sports groups to get feedback on the site layout. She said work continues with VDOT on coordination and width of lanes and site grading.

Ms. Wolford said the architect on this project was behind in schedule due to a serious accident in the family. She presented some concept drawings for consideration by committee members. After discussion of the various building designs and roof pitches, the committee decided that the amphitheatre should have a roof to cover the stage area only.

Ms. Wolford distributed copies of a draft work schedule (dated 1/22/03) on the park for the next seven months. She also presented a "Before/After Analysis" document (dated 1/9/03) which described changes from the original conceptual plan and explanations of the changes. Mr. Wheeler said that time scheduling on the various projects to be completed will need to be built in as they will be part of future bidding specs and documents. All agreed that completion and seeding of the sports fields by fall would be optimum for use next spring and summer. Mr. Wheeler said it would be necessary to determine cost and completion time on the pool so that it can be opened in May 2005. He said design factors and related issues needed to be brought to this committee so that construction time could be figured into the schedule. This would save money by adding pool construction and design to the bid project.

Mr. Graham asked if there was anything that could be completed on the site to show the public that work was progressing on the project. Based on comments from citizens, he feels people are losing interest in the site, which affects fundraising efforts. Mr. Atherton suggested that a large sign with the design for the park be placed on the property. Mr. Graham asked if the silo was staying on the property, and if so, could it be painted to show people that things were progressing. Mr. Wheeler said he would look into a proposal for painting the silo.

6. Amendment(s) to Contract with FYSCC

There was no information on this agenda item.

7. Roundtable

- Mr. Downes announced that the Central Park sports groups are soon going to have to come up with funding for this new site as construction is set to begin in the next 45 days. Mr. Wheeler requested that Mr. Miller provide an update on the other two parks being constructed in the County at this committee's next meeting. Mr. Downes said initial word is that it will cost up to \$500,000.00 for the grading work. He said a letter will be sent to all sports groups saying there is a need for commitment of funds and maintenance of the parks.

8. Set Next Meeting Date

The next regular committee meeting is scheduled for 7:00 PM, Thursday, February 13, 2003, at the Marshall Community Center Library.

9. Adjourn

The meeting was adjourned at 8:20 PM.